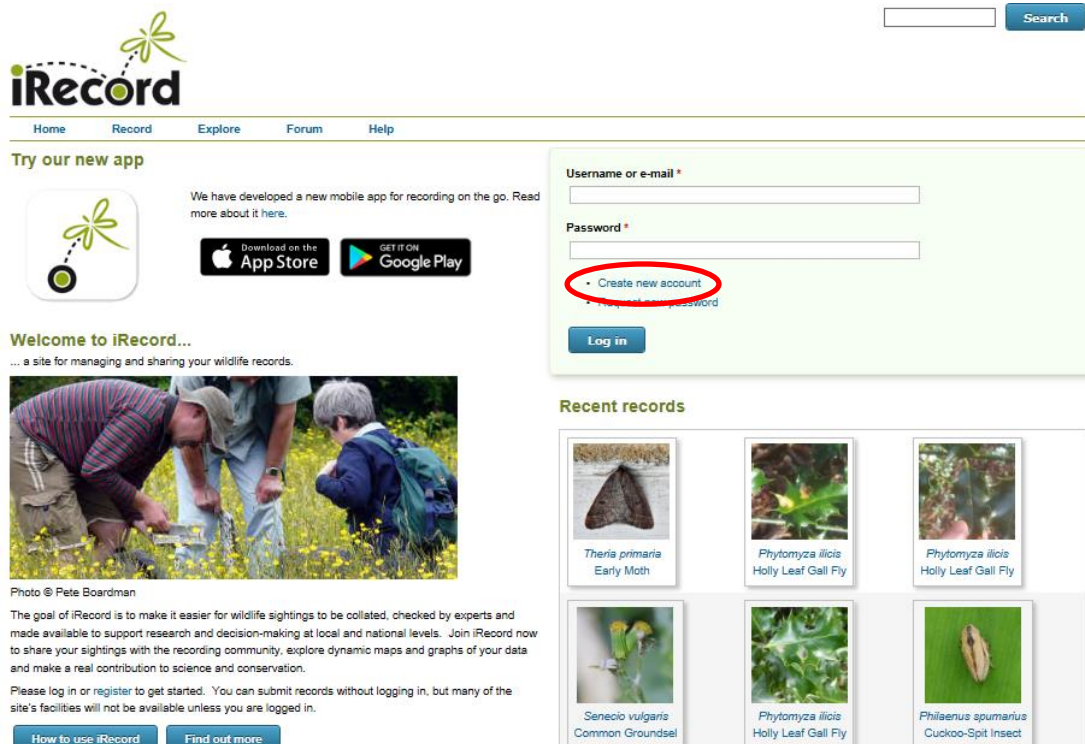


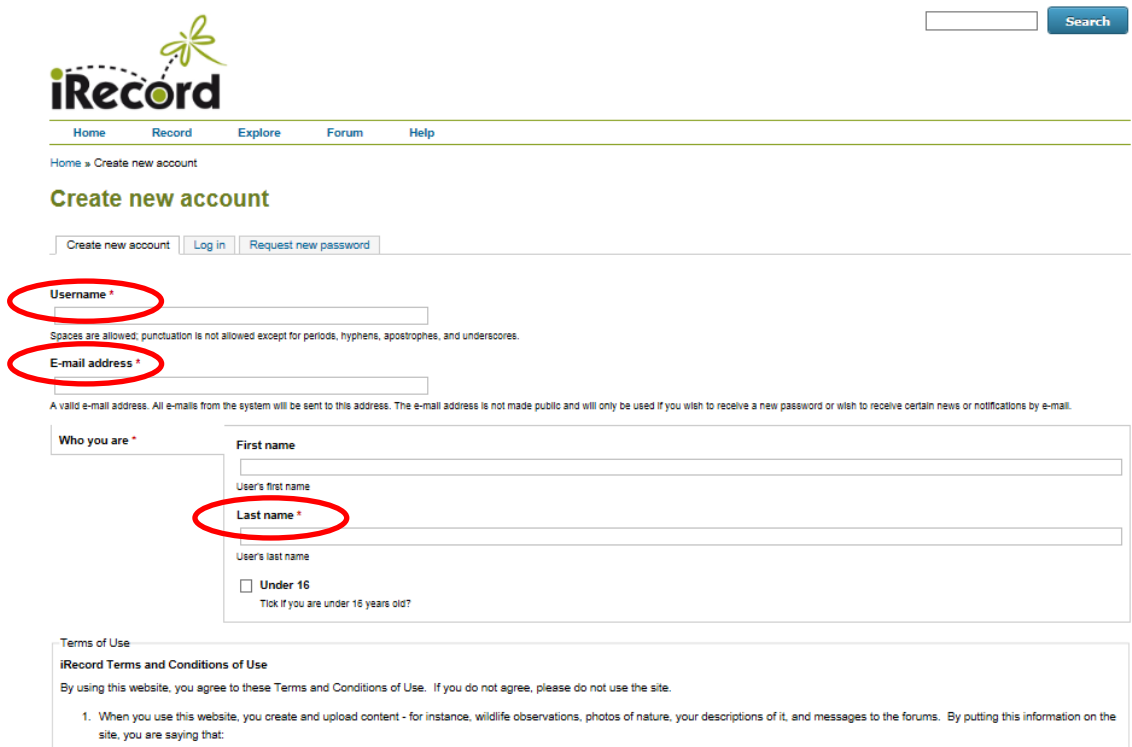
Appendix 3 – Submitting Buds Berries and Leaves survey results on iRecord

1. Navigate to the iRecord webpage (<https://www.brc.ac.uk/irecord/>) and click 'Create new account'. (If you already have an iRecord account skip forwards to step 4).



The screenshot shows the iRecord homepage. At the top right is a search bar with a 'Search' button. The main navigation menu includes 'Home', 'Record', 'Explore', 'Forum', and 'Help'. A 'Try our new app' section features a mobile app icon and download links for the App Store and Google Play. A 'Welcome to iRecord...' section includes a photo of people in a field and text about the site's purpose. On the right, a login/register form is visible, with the 'Create new account' link circled in red. Below this is a 'Recent records' section displaying six record cards with images and labels: *Therita primaris* (Early Moth), *Phytomyza ilicis* (Holly Leaf Gall Fly), *Phytomyza ilicis* (Holly Leaf Gall Fly), *Senecio vulgaris* (Common Groundsel), *Phytomyza ilicis* (Holly Leaf Gall Fly), and *Philaenus spumarius* (Cuckoo-Spit Insect).

2. Enter a username, a password and your last name, then scroll down the page and tick the box 'I agree with these terms'. Click the 'Create new account' button.



The screenshot shows the 'Create new account' page on iRecord. At the top right is a search bar with a 'Search' button. The main navigation menu includes 'Home', 'Record', 'Explore', 'Forum', and 'Help'. The page title is 'Create new account'. Below the title are three buttons: 'Create new account', 'Log in', and 'Request new password'. The 'Create new account' button is circled in red. Below this are three input fields: 'Username *', 'E-mail address *', and 'Last name *'. The 'Username *' and 'E-mail address *' fields are circled in red. Below the 'Last name *' field is a checkbox labeled 'Under 16' with the text 'Tick if you are under 16 years old?'. At the bottom of the page is a section titled 'Terms of Use' with the text 'iRecord Terms and Conditions of Use' and 'By using this website, you agree to these Terms and Conditions of Use. If you do not agree, please do not use the site.'

- You will receive an email asking you to verify your account – click the link in the e-mail.
- Open the iRecord webpage (<https://www.brc.ac.uk/irecord/>) and login using your username and password.
- Once logged in, open the page <http://www.brc.ac.uk/irecord/moors-for-the-future>
- Alternatively, to easily access all the Community Science surveys in future, you can add Moors for the Future as a favourite activity. Make sure you are logged into iRecord and then click ‘Activities’ on the top bar.

Log in successful for mollie63.

Welcome back Mollie.

Try our new app

We have developed a new mobile app for recording on the go. Read more about it here.

Download on the App Store | GET IT ON Google Play

Recent sightings

The following list of records includes verified records and those awaiting verification of species groups you are interested in which have been recently added in your area.

Species	Site name	Grid Ref	Date	Recorder
Archiboreoiulus pallidus	Ecclesall woods	53.332N, 1.525W	26/01/2018	Richards, Paul
Oniscus asellus Common Shiny Woodlouse	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Melogona gallica	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Polydesmus coriaceus	Ecclesall woods	53.332N, 1.524W	26/01/2018	Richards, Paul
Turdus philomelos Song Thrush	Albert Village	SK301180	16/05/2016	NatureSpot-> Ben Devine
Apus apus Swift	Albert Village	SK301180	16/05/2016	NatureSpot-> Ben Devine
Pipistrellus pipistrellus	Albert Village	SK301180	31/03/2011 to	NatureSpot-> Andrew

Recently added photos

- In the ‘Search for’ box, type ‘Moors for the future’ and then press ‘Go’. ‘Moors for the Future Online Recording’ will appear in the ‘About the activity’ box below, press the yellow star button below ‘Actions’ to save it as a favourite. You can then click on the ‘Moors for the Future Online Recording’ button to reach the Community Science survey portal. In future, this link to the Community Science page will remain as a favourite ‘activity’ in this location. To access it, simply click ‘Activities’ and you will find it.
- Once you have navigated to the Moors for the Future page on iRecord, click ‘Submit Buds, Berries and Leaves transect Records’.

Home » Moors for the Future Online Recording

Moors for the Future Online Recording

The Moors for the Future Community Science Project is an initiative to collect long-term data to help us understand how moorlands and the species they support are responding to climate change. For more information please visit www.moorsforthefuture.org.uk/community-science.

Bird Postcards

[Submit a Bird Postcard](#)
[Explore the Bird Postcard records](#)

Ring Puzel and Redwing Survey

[Submit a Ring Puzel and Redwing Survey](#)
[Explore the Ring Puzel and Redwing Survey records](#)

Butterfly Postcards

[Submit a Butterfly Postcard](#)
[Explore the Butterfly Postcard records](#)

Hare Postcards

[Submit a Hare Postcard](#)
[Explore the Hare Postcard records](#)

Bumblebee Transects

[Submit Bumblebee Transect records](#)
[View or edit the transects](#)
[Bumblebee Transects Summary Report](#)

Sphagnum Survey

[Select a Sphagnum Survey route](#)
[Enter a Sphagnum Survey](#)
[View a Sphagnum density map](#)

Ruda, Berms and Leaves

[Submit Ruda, Berms and Leaves transect records](#)
[Explore the Ruda, Berms and Leaves records](#)

Scales and Warts

[Submit Scales and Warts records](#)
[Explore the Scales and Warts records](#)



9. Choose the transect you walked from the drop-down menu 'Select Transect'. (If you have created your own transect you need to contact the Community Science team so we can help you add it to iRecord). Enter the date of the survey, then your start and finish times using the format HH:MM in 24 hour clock – for example 14:05.

Enter the number of surveyors who took part, and their names. In the notes box, transfer over any notes from your recording form. Now click 'Next'.

Input Buds and Berries and Leaves records

Select Transect: please select ▼

Date: Click here *

Visit information

Recorder Name: Moorcitizens,

Start Time (hh:mm): *

End Time (hh:mm): *

Number of surveyors: *

Recorder names: *

Names of people who took part in the survey (if known). This information is for reporting purposes.

Notes: *

Use this space to input comments about your survey.

Next
Cancel

10. The input screen for you chosen transect will now load. Simply copy over the results from your recording form, using the drop-down menus to input the most advanced (i.e. latest) growth stage which was present enough to qualify (see 'growth stage definitions' document) in each section.

For example, if your section had >10% rowan trees which were both in leaf and with ripe fruit, you would only input 'with ripe fruit' for rowan, since this is the later stage of the two.

Similarly, if a different section had rowan trees which were both with ripe fruit and without any leaves, you would choose 'plant bare' since this is the later of the two stages.

Input Buds and Berries and Leaves records

Blacka Moor T1 on 2016-11-09

Plants

Sections	S1	S2	S3	S4	S5	S6	S7	S8	S9	S10
Bilberry	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼
Crowberry	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼
Heather	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼
Rowan	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼	Plant absent ▼

Back to visit details
Finish

Start with Bilberry and then work through each species in turn. If the plant was not seen at all in that section, then leave the choice as 'Plant absent'. If the plant was seen in a section, but none of the growth stages were observed, then choose 'Uncertain'.

When you have entered all your information, click 'Finish'.

TROUBLESHOOTING

When you make your choice from the drop-down menu, and then make your next mouse click, a small spinning 'wheel' will appear showing that the previous choice is loading. You must ensure that all choices have fully loaded before you finish, so after making your last choice, click on a blank part of the page to make sure the final choice starts to load and its 'wheel' appears and then finishes spinning.

If any 'wheels' seem to be stuck, return to the relevant drop-down box, reselect the choice and then click on a blank part of the page.

Once all 'wheels' have stopped spinning, click 'Finish'.